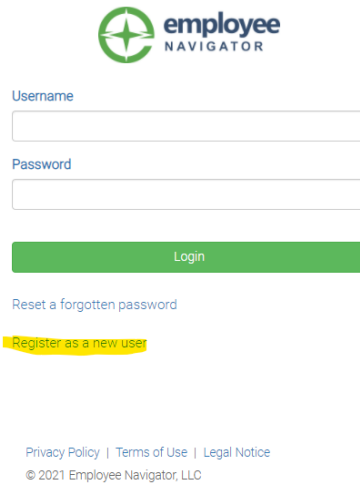


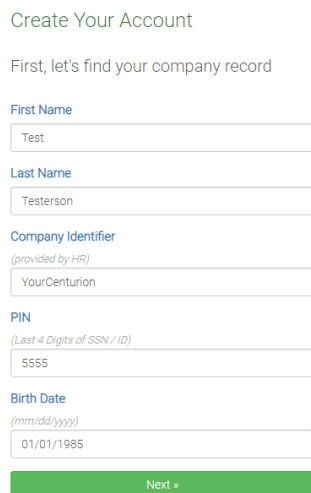
Centurion Enrollment Instructions

1. When you get to the login screen, click on “Register as a new user.”



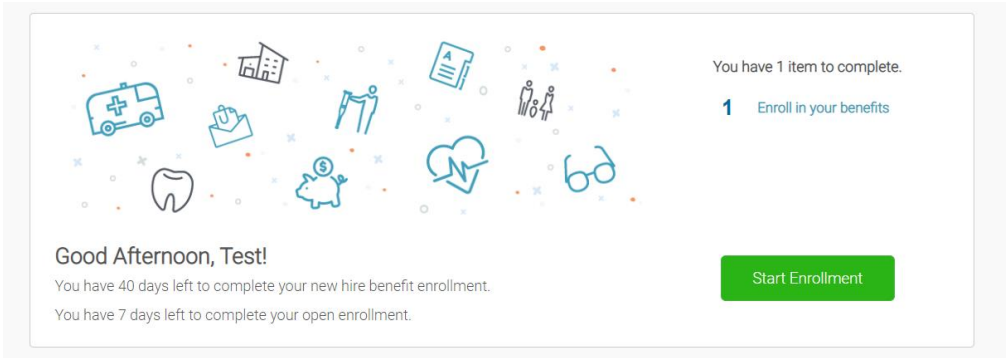
The image shows the Employee Navigator login interface. At the top center is the logo, which consists of a green circle with a white compass rose and the text "employee NAVIGATOR" to its right. Below the logo are two input fields: "Username" and "Password". Underneath these fields is a green button labeled "Login". Below the "Login" button is a link that says "Reset a forgotten password". At the bottom of the form area is a link that says "Register as a new user", which is highlighted with a yellow background. At the very bottom of the page are links for "Privacy Policy | Terms of Use | Legal Notice" and a copyright notice "© 2021 Employee Navigator, LLC".

2. Fill in your information to register, then create your username and password. The Company Identifier is “YourCenturion.”

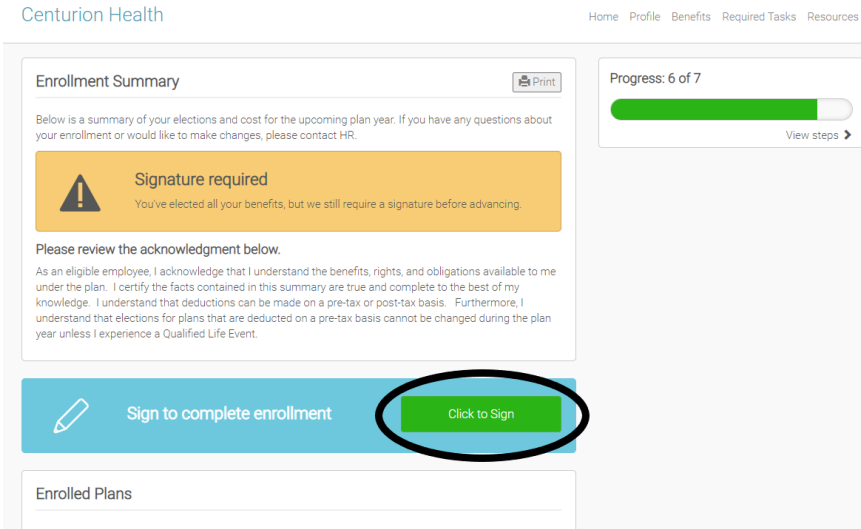


The image shows the "Create Your Account" registration form. The title "Create Your Account" is at the top. Below it is the instruction "First, let's find your company record". The form contains several input fields: "First Name" with the value "Test", "Last Name" with the value "Testerson", "Company Identifier" with the value "YourCenturion" (with a note "(provided by HR)" above it), "PIN" with the value "5555" (with a note "(Last 4 Digits of SSN / ID)" above it), and "Birth Date" with the value "01/01/1985" (with a note "(mm/dd/yyyy)" above it). At the bottom of the form is a green button labeled "Next >".

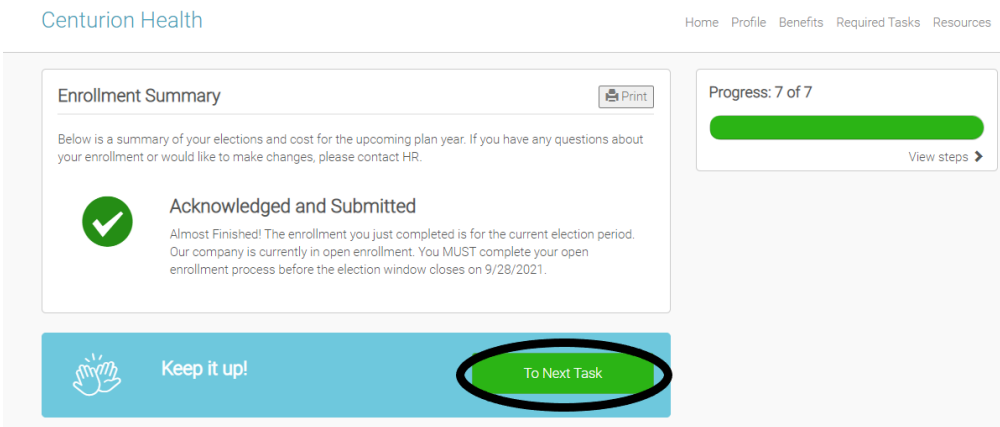
3. After creating your username, password and accepting the user agreement, you will be prompted to begin your new hire enrollment. This will be where you are selecting your benefits for the remainder of 2021.



4. Proceed through the enrollment, making election decisions for all benefits. At the end you will be prompted to click to sign for your new hire selections. These will be effective on 10/1/2021.



5. After you sign, you will be prompted to begin your Open Enrollment. This is where you will be making benefit decisions for the 2022 plan year with these benefits starting on 1/1/2022.



6. When returning after already being registered, go to:

<https://www.employeenavigator.com/identity/Account/Login>

a. You will then be able to login using the credentials you created in step 2.



Username

Password

Login

[Reset a forgotten password](#)

[Register as a new user](#)

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