**Tax Information**

**📢 Important Notice for Employees: Your 1095-C Forms are Available! 📢**

**IMPORTANT HEALTH COVERAGE TAX DOCUMENTS**

We are pleased to inform you that your 1095-C forms, which provide important health coverage information required for your tax returns, are now available.

🔍 Where to Find Your 1095-C:

1. Online Portal: You can view and download your 1095-C form directly from the company's employee portal. Simply log in with your associate credentials and navigate to the 'Tax Documents' section.
2. Request a Copy: If you prefer to receive a physical copy of your 1095-C form, you can submit a request through myHtspace.com or contact the HR Service Center at xxx-xxx-xxxx.

Email: hr@xyzcompany.com

Phone: (xxx) xxx-xxxx

Physical Address: [add]

🔒 Confidentiality and Security: Rest assured that all personal information is handled with the utmost confidentiality and security in compliance with applicable laws and regulations.